



Department for Aging And Rehabilitative Services (DARS)
Division of Rehabilitative Services (DRS)
Employment Service Organization Steering Committee (ESOSC)

DARS Central Office, Richmond, Virginia
1st Floor Conference Rooms (also see VTC sites below)
Tuesday July 14, 2015 9:30 AM
Meeting Minutes

Members Present:

Linda LaMonica, Gary Cotta, Tonya Fowler, Stephanie Lau, Megan Bergan, Demis Stewart for April Pinch-Keeler, Marshall Henson, Jason Harper for Sharon Bunger, Paul Atkinson, Mike King, Lance Elwood for John Brauer, Phil Nussbaum, Nova Washington, Dan Reichard, Chuck McElroy, Mark Keith,

Members Absent: Lance Wright, Greg Ellison, Emily Gephardt

Guests Attending:

DRS Staff Attending: Donna Bonessi, Kathy Hayfield, Liz Smith, Matthew Deans,

Robin Metcalf called the meeting order at 10:45

Reviewed and approved of Draft minutes of April 14, 2015 meeting-
Motion and Seconded to approve the minutes

DRS Directors Update

Kathy Hayfield

Reorganization of DRS

Kathy Hayfield reported that effective 10/1/2015 DRS Regional Director positions will be eliminated; Doug James and Larry Overbay will retire October 1, 2015. Jean Steveson will assume the Transition Coordinator position and Dale Batten has been the Workforce Development coordinator. We're going from 4 Regions to 7 Districts, to be determined.

Management of the districts will be different, there will be at least a Unit Supervisor and/or Manager at every office, the District Manager will be hired from inside the agency. Unit Supervisor positions were clarified, stating they will report to Managers and Managers Report to District Managers, and District Managers will report to Kathy. DM will meet monthly with leadership team in Richmond.

A question about the 2% increase came up and Ms. Hayfield clarified where the money for this will be coming from budget wise. Additional updates include; Richard Kriner, Autism Specialist, recently came on staff in the Support Team from Grants and Special Projects. Jessica Stehle has joined the DRS Support Team as the ID/DD resource Consultant. She will be working in what is now the northern region.

Waitlist

All applicants that applied for services prior to April 1, 2015 are now being served. There are approximately 3000 on the waitlist at this time.

ICE

What does it take to see successful outcomes? Intense, Collaborative, and Engagement; Team awards were given out to teams for their initiatives achieving the success around these concepts. Initially there was a pilot identifying "ICE clients". This is no longer the initiative after the concepts move out of Pilot, and moved the program into a way of doing business as opposed to identifying some clients over others.

Legislative Study

Last year the GA passed a budget directing DARS to complete a study of Employment Support Services Programs. This has been a 5 step process, the first 2 have been completed, we put out a bid for a



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consultant to do a Literature Review for us, and Rob Froehlich held 5 Stakeholder meetings this past summer. Kirsten Rowe is drafting the report for public comment early August Rob Froehlich has reported to Kathy that there has been some great information coming out of these with some common themes.

Performance Year to Date

We're on target to meet our goal of 4000 people employed come end of the performance year.

DBHDS Data Collection:

Heather Norton reported that surveys were sent out last month requesting data as of June 1 10 waiver providers out of 39 have submitted reports. The requested deadline is tomorrow. It was recommended that they send a reminder, and clarification was provided on exactly who was contacted in the ESOs deadline is tomorrow.

Job Development Work Group

Back in January we talked about the services we provide and how we can operate in a more efficient way. To avoid the "Feast and Famine" mode we would look at particular services a work group has been formed and the first service they are looking at is Job Development. The group discussed best practices recommending DARS counselors make referrals using a consistent referral form. A "Request for Best Practices" was sent out last week. The Job Development group will meet again on July 22nd

LTESS/EES

Ella Barnes distributed a comparison of statistics and outcomes across Disability Categories.

2016 – 2 new vendors have been brought on to LTESS – Community Brain Injury Services and The Choice Group Northern.

Random documentation checks will be conducted to insure that all costs billed were allowable services.

Examples of non-allowable, helping people apply for Social Security and/or house cleaning and other efforts related to the client retention of being in company with the person in Follow Along.

Funding Subcommittee:

Ella Barnes reported on the subcommittees discussion in her updated noted above.

Public Policy:

The group continues to convert the guidelines converted to policy. Largely leaving things the same from the guidelines and have it at the point where it's at final draft mode and will be provided to the full ESOSC to review.

They will be coming out today, looking for 10 days to comment. If there are no comments or issues they will move forward.

Comments will be engaged with subcommittee to put those revisions into the final draft, in preparation for the October Meeting to vote as a whole committee at that time.

Nominations:

5 members are rotating off the committee; Sharon Bunger Phil Nussbaum, and Marshall Henson, Michelle Howard-Herbein and Natalia Yu

3 were reappointed: Sharon Bunger Phil Nussbaum, and Marshall Henson:

2 New members were appointed: Mike King, Emily Gebhart

Megan Berger is the new nominations Chair.